

FOR INTERNAL USE ONLY

Date: ___/___/___
Client: _____
Owner(s)/Agent: _____
Client ID#: VLLC - ICA _____
State of Incorporation: _____
Email: _____
#: _____ - _____ - _____



VLovie LLC

CO | Victoria Kemp

773-449-0003

VKL@VLovie.com

Make Things Happen

.... Get Things Done!

Thank You for choosing to partner with VLovie LLC!

VLovie takes pride in the passion of living your dream and we want to help make those dreams come true!

By offering a variety of services for both Professionals and Creatives,

VLovie can blur the line between dream and reality,

Turn your passion into payment,

and help create a world where YOU...

Make Things Happen... Get Things Done!

At VLovie,

We get to know the YOU, behind the company,

So, we learn what it takes for you to walk in your passion everyday!

VLovie is diligent, prompt, and refined, when it comes to our Notary Services,

VLovie ensures proper execution...

We understand negative funding conditions cause undue hardship for ALL parties,

You are our client, AND your client is our client!

We are just as tenacious with our Business & Creative Services

Our one on one Consultation & Execution Services are one of a kind!

We take intimate details, and creative concepts, and combine them with our procedural system & research,

Thus creating your essential company foundation!

VLovie even offers additional foundation services like our Marketing Map and Break Even Analysis

to help you complete your journey!

Also,

VLovie is OSHA Certified for Safety and Health

And,

VLovie is TWIC Licensed with military access to ports, vessels, and bases!

ALL ON A 24/7 BASIS!

Visit www.VLovie.com

Notary services are based in Indiana!

Business and Creative services are available Globally!

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VLove LLC

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773-449-0003

VKL@VLove.com

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Let's Make Things Happen... Get Things Done....

Independent Contractor Agreement

The purpose of this Independent Contractor Agreement (ICA) is to establish and consolidate the intent of an Independent Contractor Partnership between THE PRINCIPAL [The undersigned client(s)], for and in consideration of the contractual hire of THE AGENT [VLove LLC]; THE PRINCIPAL do hereby agrees to all clauses listed below.

I. Note:

A. From this point forward in this agreement

1. This Agreement will be known as the ICA.
2. The Independent Contractor is, The Agent, VLove LLC.
3. The Contracting Company, or Citizen, seeking partnership or service, will be referred to as The Principal.

II. Intent:

A. This ICA itemizes the nature of this Agreement and the roles of both VLove LLC and The Principal below:

1. This Agreement is meant to establish a one time or ongoing working relationship, in writing, between VLove LLC, and The Principal(s) seeking VLove LLC Services.
2. VLove LLC, and any and all associates, will be hired on as an Independent Contractor, not an employee.
3. VLove LLC, and any and all associates, will provide professional services in a safe and timely manner.
4. This ICA is meant to establish, and, or extend, the contract of VLove LLC.
5. This ICA outlines the terms of the partnership:

a) Assignments/Service: _____

b) Rated at the minimum of, but not the maximum, of \$ _____ per assignment/service/term.

6. The term of this ICA will be for _____, and **IS/IS NOT** a renewable term.

a) Term will be automatically renewed annually unless stated otherwise specifically

(1) **initial here** _____

b) Term will NOT be automatically renewed annually unless stated otherwise specifically

(1) **initial here** _____

III. Disclaimers:

A. VLove LLC will guarantee [will not refuse] all paid services regardless of The ICA being valid or becoming void unless otherwise specified with just cause.

1. Meaning VLove LLC will complete services that have already been paid for prior to any dissolution, cancel, void, or breach of contract; unless The Principal refuses service or VLove LLC finds just cause to cease execution of services; including but not limited to absence, or illegal activity.

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2. VLove LLC will guarantee [will not refuse] service so long as services performed or involved in align with Federal and State legal laws and/or requirements.
 - a) In the case that VLove LLC services may infringe upon illegal activity, VLove LLC has all rights to and will refuse service and cease all activities that pertain to that specific file/case/assignment.
 - b) If further evidence of illegal activity is found or revealed, VLove LLC will permanently terminate the contract with The ICA Client involved AND seek legal action for any and all undue hardship, fees, fines, or negative impact to brand image that resulted from involvement with The Principle.
 - c) VLove LLC is not, and will not be, liable for any illegal activity that was committed knowingly or unknowingly by The Principal or by VLove's execution of paid services.
 - d) VLove LLC is not, and will not be, liable for any negative impacts, feedback, or results from lack of service due to illegal activity and will seek legal action if VLove LLC is impacted as such.
- B. The Principal, agrees to waive any and all rights to a class action suit against VLove LLC.
 - a) Including legal action sought from a legal entity that The Principle is part or co-owner of.
- C. VLove LLC promises to keep the identity, as well as the private and financial information collected and/or stored by You, The Principal, and Your Clientele, PRIVATE & CONFIDENTIAL. VLove also promises to dispose of any and all documents at/on their proper expiration date.
- D. Contract
 1. The Principal can terminate the agreement at any time under these circumstances:
 - a) The Principal agrees to give VLove LLC prior/proper notice of 15 days.
 - b) The Principal must have just and do cause to terminate The ICA
 - c) The Principal must state the reason for termination.
 2. Breach of Contract by a Principal will result in the Principal paying the FULL payment of the REMAINDER of the term, or service, at the time of termination of the ICA, unless The Principal agrees to finish out the agreed term with no interruption or decrease in regularly scheduled payment or services.
 - a) VLove LLC will have all rights to sue for this intended amount and also for any and all litigation or arbitration fees involved in legal suit.
 3. VLove LLC reserves the right to terminate an ICA at any time for any reason.
- E. VLove LLC reserves the right to perform services for other creatives, contracting companies, and or Citizen Clientele.
 1. VLove will not disclose the nature of service of The Principal or the details of The Principal's specific ICA with any other Clientele.
- F. VLove LLC agrees to complete any **Principle Paid Training** that is required or is crucial to the specifics of the work to be done for this ICA.
 1. If specific training is required it must be paid for, or reimbursed, by The Principal.

IV. Payment Terms and Conditions:

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- A. VLovie payment forms are: Cash, E-Check, Invoice, Credit, Debit, Zelle (use # or VLovieLLC), Cash App (\$VLovieLLC), PayPal.me/VLovie, and Apple Pay.
 - 1. Invoiced Payments must be NET15 or NET30.
 - 2. LATE PAYMENTS are subjected to a \$20 LATE FEE and/or 5% INTEREST CHARGE! NO EXCEPTIONS
 - a) Payments will be considered late as of 24 HOURS after payment due date
 - (1) Please be aware of your banking transfer times!
- B. There are NO REFUNDS on services rendered! NO EXCEPTIONS.
 - 1. For notary services please call/email for resigns/revisions.
- C. A Travel Fee Payment is due if Appointment Trip is made, even if services are not utilized due to rescheduling or incompleteness of assignment.
 - 1. Unless the act of rescheduling or incompleteness of assignment is due to the fault of VLovie LLC not showing or directly rescheduling.
 - 2. Second Attempts to complete an assignment will result in additional fees.
 - a) Fees may include but are not limited to: Project/File execution fee, travel fees, holiday fees, revision fees, and etc.

V. Taxes

- A. The payments made to VLovie do not include withholding for income tax or payroll taxes.
- B. No Federal or State income tax is withheld from payments to VLovie unless it is required by backup withholding requirements.
- C. No FICA taxes are withheld from VLovie's compensation and they're not set aside by The Principal on behalf of VLovie LLC.
- D. No State or federal unemployment compensation contributions or workers compensation fund payments are paid by the The Principal on behalf of VLovie LLC.
- E. VLovie LLC pays its own income taxes, sales taxes, and payroll taxes as an LLC.
- F. VLovie LLC understands that VLovie is not eligible for or entitled to pension or retirement benefits, health insurance, vacation pay, sick pay, holiday pay, or other fringe benefits typically provided by an employer because VLovie LLC pays its own as a LLC.
- G. Any and all "Bonus Pay/Commission/Tips" are at the discretion of The Principal
 - 1. This aforementioned pay is NOT requested or required by VLovie LLC.
 - 2. This aforementioned pay will not be refunded or repaid by VLovie LLC in any way, including but not limited to the promise of land, property, shares, stocks, ownership, or free or additional services, once rendered.

VI. Insurance

- A. VLovie is insured by CoverWallet for General Liability & BOP

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1. The Principal will not provide liability insurance for VLove LLC nor will VLove LLC be covered by the Principal liability insurance policy; unless required by The Principal as an umbrella insurance.
2. VLove will not insure or provide liability insurance for The Principal

VII. Amendments and/or Additional Clauses are listed below:

By signing below, You, The Principal, agree that you have read and fully understand, as well as, agree to, the terms and conditions set forth in this Independent Contractor Agreement.

___/___/___ Date

Acknowledged and signed in agreement, by THE PRINCIPAL, with authority to bind within contract, on this ___ day, month of _____, in the year 2021.

Signature: _____ Print/Title: _____

Signature: _____ Print/Title: _____

Acknowledged and signed in agreement, by THE AGENT, with authority to bind within contract, on this ___ day, month of _____ in the year 2021.

Signature: _____ Print/Title: VICTORIA KEMP/ OWNER OF VLOVIE LLC